

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**August 26, 2014
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**Plum Borough Board of School Directors held a Voting Meeting on
Tuesday, August 26, 2014 at 7:00PM in the Auditorium at
Plum Senior High School in Allegheny County at
900 Elicker Road Plum, PA 15239**

Call to Order/Pledge of Allegiance

Mr. Colella called the meeting to order at 7:06PM.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

Absent: Stepnick

Solicitor: Mr. Tony Giglio

Executive Session

The Board met in Executive Session on August 19, 2014 and this evening, August 26, 2014 to discuss matters of personnel, student confidentiality, negotiations, collective bargaining, and real estate.

Approval of Minutes

Recommend approval of the following Meeting Minutes: July 29 Regular Board Meeting; August 12 Transportation, Facilities, and Education Committees; and the August 19 Special Voting Meeting, Finance and Facilities Committees.

Motion by: Dowdell, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

None

Agenda

Facilities Committee - Mr. Rich Zucco, Chair

Recommend approval to pay all GOB Invoices, as presented.

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the Maintenance Agreement with Chem-Aqua Incorporated for Boiler/Chiller Treatment at a cost of \$5,425.00.

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to increase the annual rental fee for the East Suburban YMCA 3% to \$1,167.00 for the 2014-2015 school year.

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the following Use of Facilities Applications:

| ORGANIZATION | DATE OF USE | SCHOOL AND AREA |
|------------------------|---|---|
| 1. East Suburban YMCA | September 4, 2014 thru May 22, 2015 | Sr. High – Swimming pool |
| 2. PHS PTSA | September 17, October 15, November 19, December 17, 2014, January 21, February 18, March 18, April 15, and May 20, 2015 | Sr. High – Library |
| 3. PHS Student Council | October 23, 2014 | Sr. High – Athletic Field with Lights/Press |

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|------------------------------------|--|---|
| | | Box, Concession Stand, Rest Rooms, Ticket Booths |
| 4. PHS Jr./Sr. Class | September 26 and 27, 2014 | Sr. High – Gym #1/ Concession Stand |
| 5. PHS Band | Fridays, beginning August 29 and ending October 24, 2014 | Sr. High – Music Wing |
| 6. PHS Boys' Basketball Boosters | November 24, 2014, January 5, February 2, March 2, and April 13, 2015 | Sr. High – Cafeteria or Library |
| 7. PHS Football Boosters | Fridays, beginning August 29 and ending October 31, 2014 | Sr. High – Cafeteria |
| 8. PHS Music Boosters | September 8, October 6, November 3, December 8, 2014, January 5, February 2 and 23, April 13, May 4 and June 1, 2015 | Sr. High – Chorus Room |
| 9. PHS NHS | November 24, 2014 | Sr. High – Auditorium |
| 10. PHS Boys' Soccer Boosters | September 4,6,11,13,20,23,27, October 6, 2014 | Sr. High – Athletic Field Concession Stand |
| 11. PHS Boys' Soccer Boosters | October 6, 2014 | Sr. High – Gym #1 Lobby Area |
| 12. PHS Girls' Soccer Boosters | August 26, September 6,15,19,24, October 1, 8, 13, 2014 | Sr. High – Athletic Field Concession Stand |
| 13. PHS Girls' Volleyball Boosters | September 13, 2014 | Sr. High – Gym #1 and #2/Concession Stand/Cafeteria |
| 14. Plum Elementary Librarians | October 21, 2014 | Sr. High – Gym #1/Cafeteria |
| 15. Plum P.A.G.E. | September 17 and October 15, 2014 | Sr. High – Library Classroom |
| 16. Oblock PTSA | September 10, October 8, November 12, December 10, | Oblock Jr. High – Library |

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| | 2014 January 14, February 11, March 11, April 8, May 13, 2015 | |
| 17. AS@P PTA | September 16, October 14, November 11, December 9, 2014, January 20, February 17, March 17,24, April 21, May 26, 2015 | Oblock Jr. High - Cafeteria |
| 18. East Suburban YMCA | Beginning September 4, 2014 and ending the last day of school, all dates school is in session, Monday through Friday. | Center Elementary – Cafeteria/Playground *Gym –when available |
| 19. Center PTA | September 10, October 1 and 4, 2014 | Center Elementary – Cafeteria |
| 20. Center PTA | September 19, October 17, and November 14, 2014 | Center – Cafeteria |
| 21. Girl Scout Troop # 55154 | September 11, October 9,23, 30, November 13,20, December 4,18, 2014, January 8,22, February 5,19, March 5,19,26, April 9,23, and May 7, 14, 2015 | Center – Cafeteria |
| 22. East Suburban YMCA | Beginning September 4, 2014 and ending the last day of school, all dates school is in session, Monday through Friday. | Holiday Park – Cafeteria/Playground *Gym – when available |
| 23. Holiday Park PTA | February 24 and 25, 2014 | Holiday Park – Gym |
| 24. Holiday Park PTA | October 13, 2014 through October 21, 2014 | Holiday Park – Gym |
| 25. Holiday Park PTA | September 9, October 7, November 11, January 6, February 3, March 3, April 14, and May 5 | Holiday Park – Library |
| 26. Holiday Park PTA | September 18, October 14, November 11, February 3, March 3 and April 14 | Holiday Park – Cafeteria |
| 27. 6 th Grade Trip Committee | September 10, 2014 and April 13, 2015 | Holiday Park – Cafeteria |

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| 28. 6 th Grade Trip Committee | September 30, and October 30, 2014 | Holiday Park – Cafeteria |
| 29. Pivik PTA | September 10, October 1, November 5, December 3, January 7, February 4, March 4, April 1, May 6, | Pivik – Cafeteria |
| 30. Pivik PTA | September 10, October 1 and 29, January 7, February 4, March 4, April 8, May 6, and June 3 | Pivik – Cafeteria |
| 31. Pivik PTA | October 17, 2014 | Pivik – Cafeteria/Gym |
| 32. Pivik PTA | December 4, 2014 and March 26, 2015 | Pivik – Cafeteria/Hallway |
| 33. Pivik PTA | December 5, 2014 | Pivik – Cafeteria/Gym/Classrooms |
| 34. Pivik PTA | January 9, 2015 | Pivik – Cafeteria |
| 35. Pivik PTA | February 20, 2015 | Pivik – Cafeteria |
| 36. Pivik PTA | February 25, 2015 | Pivik – Cafeteria/Gym |
| 37. Pivik PTA | March 27, 2015 | Pivik- Cafeteria/Gym |
| 38. Pivik PTA | April 17, 2015 | Pivik – Cafeteria/Gym |
| 39. East Suburban YMCA | September 4, 2014 through the last day of school, all days school is in session, Mon - Fri | Pivik – Cafeteria/Playground *Gym – when available |
| 40. Regency Park PTA | September 19, 2014 | Regency Park – Parking lot or cafeteria |
| 41. East Suburban YMCA | Beginning September 4, 2014 and ending the last day of school, all dates school is in session, Monday through Friday. | AS@P - Cafeteria/Playground *Gym – when available |
| 42. AS@P PTA | September 10, October 1, November 5, December 3, | AS@P – Cafeteria |

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| | 2014January 7, February 4, March 4, April 1, May 6, 2015 | |
| 43. AS@P PTA | October 24, 2014 | AS@P – Gym/Cafeteria |
| 44. AS@P PTA | December 5, 2014 | AS@P – Cafeteria/Gym |
| 45. AS@P PTA | January 21, 2015 | AS@P – Gym |
| 46. AS@P PTA | February 27, 2015 | AS@P – Gym/Cafeteria/Auditor ium |
| 47. 6 th Grade Trip Committee | September 4, 2014 and April 15, 2015 | AS@P – Cafeteria |
| 48. St. John's Volleyball | September 9, 12, 16, 19, 23, 26, 30, October 3, 7, 10, 2014 | Pivik - Gym |

The Facilities Committee met on August 12, 2014. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, September 16, 2014 following the Transportation Committee Meeting in the Plum High School Board Room.

Personnel Committee - Mr. Kevin Dowdell, Chair

Recommend approval to conditionally hire Colonel Richard Peterson as JROTC Teacher at the contracted rate (currently the Armed Forces' Minimum Instructor Pay) effective at a date determined by the Superintendent. Conditions are receipt of PDE certification, clearances and/or a Section 111(i) affidavit pending receipt of clearances.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Carrie Kelso, Long Term Substitute Spanish Teacher at Plum High School, effective September 2, 2014 at the contracted rate.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Dan Cavanaugh, full time Custodian, at the contracted rate effective September 2, 2014.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Skyler Hill, part time Custodian, at the contracted rate effective August 29, 2014.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Nicole Hoover, part time Custodian, at the contracted rate effective August 29, 2014.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to adjust the maternity leave return date of Dana Iera, School Psychologist to October 1, 2014.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to accept a contract for Cynthia Vento, as presented.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to amend the salary of Kajsa Siewczak to Masters Step 1.

Motion by: Dowdell, Second by: Tomarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Education Committee – Mrs. Michele Gallagher, Chair

Recommend approval of the agreement with Kennywood for the school picnic date of June 9, 2015, as presented.

Recommend approval of an overnight conference request for Dr. Glasspool, Superintendent, to attend the Emerging Leaders Conference December 4 – 6, 2014 in Washington, D.C.

Motion by: Gallagher, Second by: St. Leger

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval for the following overnight conference request:

| Attendees | Event/Location | Dates |
|-----------------------------------|---|--------------------------|
| Missy Karkowsky Dave Dziwulzki | PA Institute for Instructional Coaching/Penn State | 9/29/2014 – 10/1/2014 |

Motion by: Gallagher, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval of the Plum Borough School District Comprehensive Plan, as presented.

Motion by: Gallagher, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

The Education Committee met on August 12, 2014. Mrs. Gallagher made this report. The next meeting is scheduled for Tuesday, September 16, 2014 following the Facilities Committee Meeting in the Plum High School Board Room.

Finance Committee – Mr. Tom McGough, Chair

Recommend approval of the Treasurer's Report and bill payments for July 2014, as presented.

Motion by: McGough, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

The Finance Committee met on August 19, 2014. The next meeting is scheduled for Tuesday, September 23, 2014, at 6:00PM in the Plum High School Board Room.

Policy Committee – Mrs. Michelle Stepnick, Chair

Recommend approval to accept the following policies:

| Policy | Title | Notes |
|--------|-----------------------------|---|
| 000 | Board Policies & Procedures | Replaced language that referred to Strategic Plan |
| 002 | Authority & Powers | Updated legal citations |
| 004 | Membership | Updated language on board member expenses and replaced language referencing Strategic Plan |
| 100 | Comprehensive Planning | Completely updated policy based on revised 22 PA Code Sec. 4.13 and updated title of policy |

| | | |
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| 112 | Guidance Counseling | Updated legal citations only |
| 114 | Gifted | Updated based on revised comprehensive planning process and Chapters 4 and 16 requirements; policy is mandated based on Chapter 16 State Board of Education Regulations. |
| 146 | Student Services | Updated based on revised comprehensive planning process and Chapters 4 and 12 requirements |
| 232 | Participation in School Affairs | Updated to replace language referencing Strategic Plan |
| 333 | Professional Development | Updated based on revised comprehensive planning process, Chapter 4 and current Act 45 and Act 48 requirements for maintaining certification |
| 701 | Facilities Planning | Replaced language referencing Strategic Plan |
| 217 | Graduation | Removal of PSSA language, etc. |

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

The Policy Committee met on August 12, 2014. The next meeting is scheduled for Tuesday, September 9, 2014, at 6:00PM in the Plum High School Board Room.

Transportation Committee - Mr. Joe Tommarello, Chair

The Transportation Committee met on August 12, 2014. The next meeting is scheduled for Tuesday, September 16, 2014 at 6:00PM in the Plum High School Board Room.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire Dennis Casarcia, Senior High Assistant Girls' Soccer Coach, at the contract rate for the 2014-15 season.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to hire the following Coaches for the 2014-15 winter season at the contracted rates:

| Name | Position |
|---------------------|---|
| Bobby Franklin, Jr. | Sr. High Boys' Basketball Asst. Coach #1 |
| Adam Szarmach | 9 th Grade Boys' Basketball Head Coach |
| Bill Depew | 7 th Grade Boys' Basketball Head Coach |
| Erik Anderson | Sr. High Girls' Basketball Asst. Coach #2 |
| Mike Supak | Sr. High Wrestling Head Coach |
| Ethan Swoope | Sr. High Wrestling Asst. Coach |
| Stephen Stremple | Jr. High Wrestling Head Coach |
| Jason Knisley | Jr. High Wrestling Asst. Coach |
| Shawn Haupt | Sr. High Boys'/Girls' Swimming Head Coach |
| Kayla Joy | Sr. High Boys'/Girls' Swimming Asst. Coach |
| Daniel Parsons | Sr. High Rifle Head Coach |
| Robert Davis | Sr. High Rifle Asst. Coach |

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to accept Mike Baleno, Senior High Volunteer Assistant Boys' Soccer Coach, for the 2014-15 season.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the following Volunteer Coaches for the 2014-15 Winter Season:

| Name | Volunteer Position |
|---------------------|---|
| Bobby Franklin, Sr. | Sr. High Boys' Basketball Assistant Coach |
| Cliff Kirchartz | Club Bowling Head Coach |
| Gerald Yushinsky | Assistant Bowling Coach |
| Megan Kehlert | Girls' Assistant Volleyball Coach |

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

The Athletic Committee did not meet this month.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month. Mrs. White made a report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month. The next meeting is scheduled for Tuesday, October 7, 2014 at 6:00PM in the Plum High School Board Room.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Sal Colella

Mr. Colella made this report.

Announcements

The regular September Board Meeting is scheduled for Tuesday, September 30, 2014 at 7:00 PM in the Plum High School Auditorium.

Adjournment

Motion to adjourn at 7:30PM.

Motion by: Dowdell, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Tommarello, White, Zucco

No: None

Absent: Stepnick

ATTEST TO:

Board Secretary